



AFC RUSHDEN & DIAMONDS MASTER COVID MATCH DAY DOCUMENT V1.2 12082020

This document is written on behalf of AFC Rushden & Diamonds Community Benefit Society Limited with the assistance of PKS Event Staffing and Management and in association with Rushden & Higham United Football Club as Venue Operators and Landlord

Signed off and approved by AFC Rushden & Diamonds Joint COVID Officers John GREGORY, Stacey Hawkins, Chas Rust & David TAYLOR on behalf of the Board of Directors

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Section 1

COVID-19 Match Day Operations Safety Plan

AFC Rushden and Diamond CBS Limited

Hayden Road Stadium

Rushden



This plan has been written by Mr Neil Grimmer of SCE Staffing Solutions, peer reviewed by Mr Jonathan Hill of One Team Event Safety Management, checked, amended by the Club and ratified by the appointed Joint COVID Officers and the Board of Directors for AFC Rushden and Diamonds Community Benefit Society Limited.

The plan is an additional to current safety plans and is a supplement in relation to Covid-19 and social distance measures.



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1) Terminology

2) Health and Safety Plan

a) Statement of Intent

AFC Rushden and Diamonds accepts its responsibility to comply with the requirements of the Health and Safety at Work Act 1974 and the Regulatory Reform (Fire Safety) Order 2005, The Fire Safety and the Safety of Places of Sports Act 1987 and all other subordinate Legislation, Regulations and codes of Practice. It recognises the importance of providing a safe and secure match day environment for all people attending the games and will prepare the Stadium for use in accordance with existing legislation and guidance from the United Kingdom Government.

In exercising its responsibility and commitment the Board of Directors of the club will ensure in so far as reasonably practicable, the effective implementation of this health and safety policy. The Board of Directors will provide leadership in all matters of Health and Safety. They will keep the organisation and arrangements for Health and Safety under review and initiate revision as and when necessary. The Chairman has overall responsibility for health and safety within the club and is accountable to the Board of Directors for fulfilment of this policy. The Chairman has delegated the day to day responsibility of compliance to the board members John Gregory, Stacey Hawkins and David Taylor of the Club.

The Club may choose to consult any persons they deem fit and appropriate to help them safeguard match days including but not limited to:

- Northamptonshire Police
- Northamptonshire Fire and Rescue
- East Midlands Ambulance Service

- The Local Authority
- The Football Association both National and Local
- The SGSA
- The English Football League (where no guidance can be found for grassroots football)
- National Government Guidance
- Opposing Clubs and Other Organisations including those outside of the Sporting Environment.

The Club COVID Officers have asked that Mr Neil Grimmer of SCE Staffing Solutions and Mr Jonathan Hill of One Team Event Safety Management (who jointly through a partnership called PKS Event Staffing and Management supply a number of match day safety staff), write a Match Day Operations Safety Plan with a Match Day & Operations Risk Assessment in relation to the ongoing pandemic of Covid-19. The documents provided by PKS Event Staffing and Management have been reviewed, amended and approved as necessary by the Club's COVID Officers.

b) Organisation Chart (BEING PREPARED)

c) Responsibilities

- Chairman and Board of Directors: Shall approve, review and monitor compliance with the health and safety plan. Set standards through leadership and direction and delegate appropriate responsibilities to the appointed Club COVID Officers.
- The appointed Club COVID Officers and Match Safety Officer will ensure that this safety plan as well as any additional safety plans shall be acted upon. He will ensure that any new or unforeseen hazards shall be dealt with in a controlled manner.
- Stewards shall take their directions from the Safety Officer and ensure that everyone is social distancing and that the site is secure. They will be responsible for identifying new hazards as they appear and shall report them to the Safety Officer.
- Staff (excluding event safety) s team members shall ensure they are following social distancing measures and shall inform but not enforce social distancing and anti covid-19 measures with the spectators. Should spectators not abide by the rules they should inform a member of the event safety team.

3) Event Planning and Operations

a) The Ground

The ground is located on Hayden Road, Rushden, Northamptonshire, NN10 0HX. There is a small car park in the South East corner, which is accessed via Hayden Road, all other parking for the ground is on the surrounding streets. A copy of the site plan is in appendix

The admittance of any individual shall be in accordance to the pre-event safety checks or the ingress sections of this Safety Plan.

The following zone plan has been designed to help with social distancing and ensure that events can be played in a safe covid-19 manner to ensure that we do everything that is reasonable and practical to prevent the spread of this disease.

The Red Zone:

The Red Zone is the pitch, tunnel, changing rooms and other areas below the main stand (No spectators are allowed on the main stand due to its state of repair). The area behind the main stand up to and including the gate will also be classed as the Red Zone. Only cleared individuals may enter the red zone. To allow for a one-way walking way around the Stadium whilst still ensuring that the Red Zone is kept only for cleared individuals the tunnel will be retracted and only in use immediately prior to the game, at half time and immediately after the game. The tunnel will be supervised by a steward at all times. Cleared individuals shall include players, officials, coaching staff, physio, appointed Club COVID Officers, Club Safety Officer and one additional designated member of the safety team. All other personnel and the public shall not enter.

The Amber Zone:

The Amber zones are the areas where spectators are not allowed to stand and watch the game and will only be used as a walking route. The walking routes may be part of a one-way system and may be stewarded. They will be marked by either hatched painting and/or painting on top of the pitchside barrier

The Green Zone:

This area relates to the remainder of the stadium. It is only open to people who have been screened. Spectators must have the right to entry depending on the ticketing arrangements for each match and have passed the pre entrance checks to obtain entry. This Zone also includes the car park, and all areas surrounding the stadium including Hayden Road and the cricket pitch attached along the northern border of the football stadium.

Individual facilities will be cleaned before the season starts (e.g. toilets, shop, bar etc) as well as key touch points such as seating, barriers and perimeter fencing. Whilst gaining entry to the either the amber or red zones all people should maintain social distancing in accordance with the government regulations at the time.

b) Pre-Event Safety Checks

The stadium will have all signage, distancing measures and fixed protective screens in place at least 48 hours before the first game as detailed in the Action Plan. The Action Plan will be signed off as complete by the appropriate Club COVID Officers.

The stadium will undergo a full deep clean whereby individual facilities will be cleaned (e.g. toilets, shop, bar etc) as well as key touch points such as seating, barriers and perimeter fencing. before the opening game. The cleaners will use an anti-septic cleaner.

These areas should be kept sterile upon being cleaned. No persons should enter the stadium unless they have had a temperature reading, and are following the clubs COVID self-declaration procedure and use of hand sanitizer from the deep clean until opening of turnstiles.

Anti-bacterial hand gels shall be placed around the stadium and be available at all entry points. These places are detailed in the Covid-19 Secure Action Plan Summarising Specific Requirements

Areas will be identified as high contact points will have additional cleaning during and after the game as detailed in the individual Risk Assessments.

All persons including but not limited to Police Officers, Fire Personnel, Staff, Volunteers, Players, Coaching Staff, Officials, The Board, Stewards, Contractors, The Football Association, The Local Authority and Away Team Members must submit to a temperature check and as required by the Club their COVID self-declaration procedure before entry from the green zone. Any person who has a temperature above 37.8 or discloses a symptom of Covid-19 shall not be permitted entry. The Club will follow Government guidelines at all times.

Entrance to the Red Zone will be by the designated Players Entrance. Spectators will access the ground via the main turnstiles. There are two other restricted use access points for employees in the Club house and adjacent to the kitchen. All entrances will have sanitation points, signage and queuing marks as detailed in the Risk Assessments

. No one other than cleared individuals shall be allowed to access the Red zone, even for a short period.

If given permission to do so by the local authority, social distancing markers shall be placed on the floor of the pavement outside both entrances.

Footballs used shall be in quarantine for a period of 72 hours pregame. A ball sanitation point will be available next to the Home dugout.

A standard capacity for a game is 2955, under social distancing this reduced on a 1m rule to a maximum of 397. The club will pre event to publish via social media and web channels guidance, rules and requirements in relation to Covid-19 and allowance to permit fans entering the stadium. Temporary ground regulations will be enforced to ensure that all spectators adhere to the change of environment that Covid-19 has caused.

The club will also ask that the bear minimum in personnel possessions is brought to the club.

The club will ask that people who are vulnerable, or shielding should stay at home and why they will be missed, their health must come first.

Flags may be flown as normal but must go up pregame and may not be moved during the game.

To allow for a one-way walking way around the Stadium whilst still ensuring that the Red Zone is kept only for cleared individuals the tunnel will be retracted and only in use immediately prior to the game, at half time and immediately after the game. The tunnel will be supervised by a steward at all times.

c) Stewarding Plan

To ensure that we can operate effectively it is envisioned that we will require a minimum of 7 stewards and the safety officer. The stewards will be placed in each corner of the ground, plus one on the tunnel, one on the main bar and one on the main gate (could potentially be Matt from the turnstiles as he wouldn't be allowed into the red zone (e.g. tunnel). Stewards will ensure that groups stay within their area or seats and that masks are worn where required.

Two of the stewards will also work outside checking spectators for signs of Covid-19. The safety officer will work as a mobile individual and will react to issues should they arise. All stewards will be issued with a headset for their radio and handsets will be sanitised before being handed over and sanitised upon return.

Pregame warmup by the teams and officials should be done at social distancing where possible. Obviously some warm up activities can't be completed at social distance. Balls that enter the green or amber zones during warm up will be disinfected before being returned.

d) Training

All staff and volunteers shall be informed of their roles and responsibilities prior to the game. Stewards will have or be working towards their NVQ Level 2 in one of several stewarding qualifications.

Several stewards at least 25% will have completed ACT Terrorism Awareness course and some additional covid-19 training shall occur at briefing.

The Safety Officer will have a level 3 qualification in Spectator Safety.

e) Chain of Command

The board of directors will be responsible for ensuring that this plan is actioned. Board members John Gregory Stacey Hawkins and David Taylor shall be responsible for day to day management of the plan. Rod Brown in the position as safety officer shall ensure that the plan is put into practice on match days. The event safety staff will ensure that the safety officer's instructions are carried out.

Should board of director's John Gregory and/or Stacey Hawkins and/or David Taylor become incapacitated, day to day running will revert to the board until such time that one is able to resume their post.

Should safety officer Rod Brown become incapacitated on a match day or need to be replaced prior to a match then either Jonathan Hill (Level 4 Safety Officer Qualified) or Neil Grimmer (Level 5 in training) in that order shall become acting Safety Officer until such time Mr Brown is able to resume his post.

f) Workwear and Equipment

All stewards will be given a pair of safety goggles and a mask. The safety goggles are optional. All staff will be given a mask. The mask must be worn when moving around the stadium. The two stewards on the gate will also be given several pairs of gloves and plexiglass shields. First aiders will also have additional gloves and plexiglass shields.

g) Briefing

All stewards, including the turnstile staff shall have a briefing with the safety officer prior to opening of turnstiles. The briefing will go over the new regulations and cover the issues over PPE. This will happen for each game as this is a rapidly changing event.

h) Security and Counter Terrorism

Stewards retain the right to search any bag or person they deem as suspicious. A slightly different version of the pat down technique will be used if required and will be taught in the briefing. This version lowers the risk of transmission of the Covid-19 virus.

The club being targeted by a terrorist incident is deemed as low to almost non-existent on a risk assessment. It is more likely that nearby Rushden Lakes would be a target and that AFC Rushden and Diamonds might become an opportunistic secondary target. Should a major security incident occur at Rushden Lakes then the Stadium will be placed into lockdown. At least 25% of the stewarding team have completed ACT Terrorism Awareness course.

In addition, we believe that searching will deter terrorist activity as there are far more locally populated places without search regimes that a potential attacker could access.

i) Perimeter Security

Several points of the perimeter are an issue. The fencing along the south west border had previously been climbed on by a spectator who watched the game. The cricket pitch has an access point from which a spectator might be able to sneak into the ground without going through the required checks. Along the Hayden Roadside are several access points. These function as both exits and emergency escape routes. The safety team will monitor these points to ensure they are secure and take reasonable actions to deal with any breaches.

i) Emergency Evacuation

The club has 4 exits onto Hayden Road spaced along the Southern border, and 1 exit on the Northern border that leads into a cricket ground. A further exit from the club house leads out onto Hayden Road.

Assuming all exits are working we can evacuate 369 persons per minute.

The South East exit is the largest. Assuming this is blocked we could evacuate 205 people per minute.

If for any reason an incident on Hayden Road occurred and we had to evacuate onto the Cricket Pitch only this would have an exit rate of around 41 people per minute. Why this would not be ideal, any incident on Hayden Road preventing us using the exits is unlikely to have an effect along the Cricket Ground side of the Pitch. Therefore, we could use the Cricket Ground side as a refuge as we evacuate.

Evacuation protocol is a coded message on the radio to all stewards, followed by an evacuation order and informing stewards what gates should be used.

If we have to hold spectators once we have evacuated, we will make arrangements to get them socially distanced.

j) The Last Mile

For the purposes of this safety plan the last mile is not actually a measurement but more a general term meaning the point at which the crowd comes under our protection.

The Crowd will be deemed as being under our protection once they join the queue. A steward will be outside monitoring and ensuring social distancing takes place.

k) Ingress

Upon arrival outside of the ground, spectators will queue outside the turnstile on the pavement of Hayden Road, one queue to the left and one to the right, they will be kept at government required social distances. They will be allowed to queue and to enter the turnstile in groups as per government guidelines. Prior to entry spectators will be asked by a steward if they have any symptoms on a laminated card which the steward will hold up. As long as the spectator says no and doesn't show sign of Covid-19 at the gate they will be permitted entry. Alternatively, if they answer yes, or show signs as the gate of covid-19 they will be advised that they are not allowed to enter, they must go home, self-isolate and go have a coronavirus test.

If they are permitted to enter the steward will if required to, conduct a search of their bags, pat them down and allow them into the turnstile.

If not, the person will be informed to go home, any individual(s) they have turned up with will also be told to go home. As they have not entered the premises there will be no need for additional measures.

i) Required PPE

We will strongly encourage all spectators wear a mask whilst moving around the venue. Movement around the ground will not be encouraged at any time. Spectators are encouraged to stay other than for toilet breaks and obtaining food and beverages in their original area of the ground and vantage point within the Stadium for the duration of the match. All spectators should be masked in accordance with government guidelines. This may not be necessary when unless they're sat in their allocated seat or standing area.

Spectators may bring masks from home or purchase one from the club for a small fee. Masks must cover their mouth and nose. They will also be required to use the anti-bacterial hand gel as they enter.

The club will follow and adjust their policy in line with Government guidelines.

ii) Turnstile

Turnstiles will operate with plexiglass screens and as much physical contact removed as possible. This includes contactless payment methods and the placing the membership card swipe device on the general public's side of the turnstile, so that turnstile operators don't need to handle the card. Turnstile operators will work back to back. Stewards outside will control the flow of people into the turnstile. The spectator must clear the turnstile before the next person shall be allowed to enter. The door to the turnstile must remain open to allow airflow. A steward will remain in the area on the pitch side of the turnstile and he will be responsible for maintaining order and ensuring that persons socially distance.

l) Occupancy

Spectators will be strongly recommended to wear masks whilst moving around. Whilst in their area and vantage point within the Stadium they may remove their mask but is recommended they wear it unless eating and drinking.

Food and drink will be permitted but must be eaten within the spectator's section only. Effectively all food and drink are therefore deemed as take away to their section only.

Spectators must stay in their section, unless they are moving around the stadium to acquire food and drink, toilets or leaving. They may not stop inside another spectator's section.

Any football that ends up from the red zone and into the amber or green zone must be disinfected before it returns to play. Spectators must not return the ball to the pitch. This must be done by a safety staff member.

m) The Game

At the start of the game the officials will come on to the pitch, followed by the home team and then the away team separately. Upon the half time whistle of the game the away team will come in, followed by the home team and finally the officials.

At the start of the second half the officials will come on, followed by the away team, then the home team. At the end of the game the home team will come in, followed by the away team, then the officials.

No handshaking will take place at any time during the game. However, elbow bumping will be deemed as fine.

Any footballs that end up in the Amber Zone or Green Zone shall be disinfected before being handed back.

A bucket of disinfectant or disinfectant wipes shall be located at the dugouts, balls will go back to the dugouts, once disinfected the ball will go to the back of the queue. So, for example if we have five footballs available for a match, ball number one goes into the Amber Zone, ball number two becomes the new ball to play with, then ball number one is disinfected and isn't used until balls three, four and five have been used.

The person disinfecting the balls shall be handed gloves and hand sanitiser and should change gloves and use hand sanitiser each time they clean a ball.

The Home team and Away team shall each have a number of warm up balls. These balls should be held in quarantine 72 hours before match day. These balls should be disinfected and placed to one side should they go out of the red zone. Any used pregame that go out should not be reused until halftime. Any used at halftime shall not be reused until post game.

n) Egress

Stewards will deliberately hold up the crowd at the end of game to ensure we maintain social distancing upon exit. We will operate a valve system and hold up parts of the crowd for around a minute before they can leave. This will help to ensure both social distancing upon exit and should help maintain social distancing during the dispersal phase.

o) Dispersal

The crowd will leave via personal vehicles, or walk along Hayden Road heading West towards Rushden or East towards Higham Ferrers. The crowd has caused little to no trouble in the past when leaving, it is expected that this will not change anytime soon as we're playing the same team's we played last season. Therefore, dispersal of the crowd should be orderly and notices to remind people to social distance shall be placed on the exit gates. This shall be sufficient to ensure safe dispersal from the ground.

p) Temporary Adjustment to Ground Regulations

Provisions should be made for additional ground regulations to enforce covid-19 practices, including social distancing, wearing of PPE, staying within allocated seating and spectators being required to return the ball to a steward.

Deliberately coughing or spitting on / at someone will be considered assault. The individual will be detained and handed over to the Police.

In addition, the safety team will be given additional powers to deal with anyone deliberately breaching the ground regulations and are deemed as having done so deliberately and places the club's ability to put on safe games in jeopardy.

The Club will update its disciplinary procedure, to include the power to exclude any person who deliberately breach the covid-19 safety features. This power will be used where all other options are deemed to have failed. Bans could be for several games, whilst covid-19 safety features are in place or a period of time the club feels is fair.

Entry to the club is via open invitation and on occasions based on holding a valid ticket for matches where ticketing arrangements are in place. The club reserves the right to remove that invitation at any time it deems fit, regardless of holding a valid ticket.

4) Medical Plan

a) **First Aid**

The club will have its two first aiders as standard. These will all be located within the Amber Zone. They will not be available for duties in the red zone unless the threat of spreading coronavirus is outweighed by the severity of an incident within the Red Zone. First aiders and physio staff should carry plexiglass face shields to treat any person who requires first aid in addition to other PPE. It is recommended that the stretcher is placed pitch side. First aid and stretcher duties shall be performed by the physio and the coaching staff of both the home and away teams.

b) **Covid-19 Isolation Room**

An isolation room will be established, this room will be the office in turnstile 2. Should a person or persons become unwell and be unable to leave, and it is suspected they have covid-19 or have symptoms similar to covid-19 then that person shall be placed in the isolation room until emergency services can arrange to transfer the patient. This room has been chosen as it can be disinfected easily.

5) Parking and Entrances

The limited parking outside Hayden Road will be used by players and club officials (both home and away) and the officials only. All other parking will be on the streets. The two entrances used will be Turnstile 1 for the amber zone and main stand gate for the red zone. No other entrances shall be used but exit gates will remain the same.

6) Traffic Management

Cones will be set out as per normal, all cones shall be disinfected before they are deployed and disinfected again once as they are collected. PKS will have additional cones if needed.

7) Food, Beverages and Ancillaries

a) **Dale's Bar**

Additional cleaning shall take place before, during and after each game. This area will be open from before the game starts until end of game. The Club may alter opening times to maintain social distancing as a result of queues in the area. There will be appropriate

screens and PPE shall be worn. All spectators must wear a mask whilst inside and at half time additional stewarding presence will be next to the bar to ensure social distancing and limiting the numbers entering. Please refer to separate Risk Assessment later in this document

b) The Board Room

This area belongs to AFC Rushden and Diamonds landlord Rushden and Higham United. It is up to the landlord to enact proper measures to ensure Covid-19 free conditions.

c) The Clubhouse and Bar

This area belongs to AFC Rushden and Diamonds landlord Rushden and Higham United. It is up to the landlord to enact proper measures to ensure Covid-19 free conditions.

d) The Burger Monster

This area belongs to AFC Rushden and Diamonds landlord Rushden and Higham United. It is up to the landlord to enact proper measures to ensure Covid-19 free conditions.

e) The Club Shop

Additional cleaning shall take place before and after each game. This area will be open from the opening of the turnstiles and operate its normal opening times. The Club may alter opening times to maintain social distancing as a result of extended queues in the area. There will be appropriate screens and PPE shall be worn. All spectators must wear a mask whilst inside and a steward will be on the door pregame and postgame. Please refer to separate Risk Assessment later in this document

8) Toilets

a) External Toilets

Additional cleaning shall take place before, during and after each game. This area will be open from before the game starts until end of game. In the male toilets one of the sinks and one of the urinals shall be taken out of action to enforce social distancing measures take place.

In the female toilets every other sink shall be taken out of service to ensure social distancing.

Please refer to separate Risk Assessment later in this document

b) Internal Toilets

The internal toilets are part of the Clubhouse.

This area belongs to AFC Rushden and Diamonds landlord Rushden and Higham United. It is up to the landlord to enact proper measures to ensure Covid-19 free conditions.

9) Allocated Seating and Tickets

a) Ticket Sales

Tickets will be sold up to the maximum allocation of tickets. If possible, tickets will be sold in advance to fans both home and away to allow them to ensure they can get in without a wasted journey.

b) Allocated Seating / Areas

The whole stadium will be divided up into areas and allocated seating. This will allow the club to assign seating or area and maximise the capacity by allowing groups of friends / families to be together in line with current government guidelines.

Section 2

COVID-19 Match Day Operations Risk Assessments

AFC Rushden & Diamonds CBS Limited

Hayden Road Stadium

Rushden

Risk Assessment – Match Day Ground & Operations


AFC Rushden & Diamonds CBS Limited (“The Club”)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited

Hazard	Risk	Consequence	Likelihood	Action / Control
Spread of Covid-19 Coronavirus	All people are at risk from infection. Staff, players (both home and away), management (both home and away), officials, supporters (both home and away). Those who are deemed as vulnerable both of being older in age and having pre-existing medical conditions, pregnant persons, are at considerable risk of both catching the infection and death.	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low – Medium Risk	<p>Symptoms of Covid-19 for all employees</p> <p>The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/</p> <p>All employees will be asked to complete a self-declaration form before working on their first Match Day. For subsequent games employees must advise the Club’s Match Day Director, or deputy, if they have any changes to their signed declaration.</p> <p>The Club will make efforts to survey all returning employees to determine if they are self-isolating based on them being classified as a vulnerable group or likelihood of being in a vulnerable group via a health surveillance questionnaire or copy of letter from Government. Employees defined as vulnerable group or shielding – should strongly be advised and supported should stay at home.</p> <p>The Club will undertake deep cleaning in the event of any staff member being confirmed as having coronavirus. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>On Match Day the Club reserves the right to operate, as deemed appropriate designated employee temperature checks on entry to the ground including the maintenance of records.</p> <p>If advised that an employee or customer has developed Covid-19 and were recently on our premises the Club, will contact the Public Health</p>

	<p>The majority of those who catch Covid-19 are mild and generally consist of persons having a persistent dry cough and a high temperature but can have no symptoms at all. The disease has proven fatal to around 1.4% of those infected. The transmission is person to person and is spread via airborne droplets as well as infected surfaces.</p>		<p>Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, entrances, drinks coolers and counters using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, drinks coolers, counter and other surfaces should be undertaken at regular intervals using appropriate cleaning products and methods.</p> <p>In particular preventative cleaning of the working area and customer area taking place at the end of each match day. Cleaning materials have been provided. Cleaning advice being updated in line with https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings. Written completion records of all cleaning within Dale's Bar should be maintained.</p> <p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands. Hand sanitiser provided where handwashing cannot be achieved. Appropriate signage is in place – for example</p>
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			 <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>A clearly identifiable Hand Sanitizer stations will be in place around the ground and outside. It should be used by all employees and customers before entry.</p> <p>Employees and customers may use the toilets within the Stadium if available subject to the appropriate washing of hands afterwards.</p> <p>While not encouraged, if employees need to consume personal refreshments on site they must only be prepared at home and not on site. All food utensils should be removed at the end of the day and washed at home.</p> <p>Hygiene maintained in terms of washing hands before and after consuming all refreshments and the wiping of used surfaces down.</p> <p>Social Distancing</p> <p>Social Distancing shall exist for all persons on site when and where appropriate. https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public</p> <p>The club cannot maintain social distancing on players and officials whilst a match is occurring and during some warming up features. Therefore, the Red Zone has been brought in. Equally it will be near impossible for</p>
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			<p>spectators and staff to not walk past each other hence supporting Government guidelines we will strongly encourage the wearing of masks when moving around the stadium. Reduced capacities and social distancing will also exist within bars, food outlets and the club shop.</p> <p>Product Handling and Operations</p> <p>Product handling shall be kept to a minimum by redesigning the processes. Detailed procedures are contained in separate risk assessment documents for the Main Stand & Pitch, Dales Bar and the Club Shop.</p> <p>Action by Staff</p> <p>The following actions will be adopted by the club staff, management, players and contractors on match days in conjunction of other requirements. Checks and sign off of listed actions will be completed and recorded before each match by the Clubs Match Day Safety Officer:</p> <p>Entry: All staff, management, players and contractors will have a temperature check, follow the clubs COVID self-declaration procedure and use hand sanitizer. Non players will don PPE when and where required. Any person declaring a symptom or having a temperature above 37.8 degrees, will be required to go home and self-isolate.</p> <p>During work: All staff, management, players and contractors will use PPE where appropriate. They will also regularly use hand sanitizers. Social distancing will be adhered to, with exceptions of where mitigation measure are in place 2 meter social distancing may be relaxed in accordance with government regulations. Coughing and sneezing should be into a tissue or elbow and not in the hand where possible. Hand washing including the elbow if used should then occur. Staff, management, players and contractors should eat and drink on shift at a safe socially distanced space.</p> <p>While not encouraged, if employees need to consume personal refreshments on site they must only be prepared at home and not on site. All food utensils should be removed at the end of the day and washed at home.</p> <p>Hygiene maintained in terms of washing hands before and after consuming all refreshments and the wiping of used surfaces down. End of shift: All staff, management, players and contractors will dispose of PPE in the correct manner. Once they have left the site, they should not re-enter</p>
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				<p>until their next shift at which time they should adhere back to the entry rules.</p> <p>Playing in the Red Zone Playing in the Red Zone: Use of changing rooms, use of warm up and match balls, tunnel management and isolation procedures have been laid out in a separate Main Stand & Pitch risk assessment document following government guidelines. To allow access - in line with match day ground one-way movement procedure - the tunnel will be put away during the game. The tunnel will be supervised by a steward at all times. No entry from the Amber Zone into the Red Zone under normal circumstances. No entry from the Red Zone into the Amber Zone under normal circumstances.</p> <p>Spectators Spectators will be greeted at the turnstiles by stewards. Stewards will be on the look-out for anyone showing signs of coronavirus, they will also be asking the crowd “that anyone with any of the signs should go home”. Any person who has signs or declares they have signs will be asked to go home and self-isolate. Signage will be displayed outside and on entry into the ground to assist spectators with ground designations (Red, Amber and Green), distance markings and social distancing/ cleanliness requirements. in accordance with Government guidelines the capacity of the ground may be restricted. The club will publish the capacity for each match. Season ticket holders will have first access, followed by advanced purchases, any remaining capacity will be based on first come first served. In all cases cash less transactions are the preferred. Spectators will be required to follow all ground guidelines, as enforced by Club Stewards; anyone refusing to comply will be ejected and dealt with under the Club disciplinary procedure. All spectators should be masked in accordance with government guidelines. This may not be necessary when sat in their allocated seat or standing zone. Spectators may share an area in line with current government guidelines. This is currently two households of any size or six people from different households. In order to help protect those coming to the match, AFC Rushden and Diamonds will instigate that if you meet up</p>
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				<p>with in one group of six or two households, you may not meet up with any other group during the same match.</p> <p>The club endeavour to publish well in advance of each match pre-booking seating arrangements and if as required for specific matches, ticketing arrangements for the Stadium as a whole based on Government guidelines restricting the capacity of the ground</p> <p>Movement around the ground is not encouraged at any time. Spectators are encouraged to stay other than for toilet breaks and obtaining food and beverages in their original vantage point within the Stadium for the duration of the match.</p> <p>Hand Sanitizer will be stationed at various points around the stadium. We will advise spectators to take advantage of it. All spectators must hand sanitize before entry unless they can show reasonable discourse not to, in which case they must go to the toilets and wash their hands.</p> <p>No spectator shall be penalised for bringing their own hand sanitizer and masks are not required to be surgical. Non-medical quality PPE is sufficient to prevent the spread of coronavirus.</p> <p>A full list of new rules including temporary ground regulations shall be included in social media posts and website updates.</p> <p>The club will only sell a finite number of tickets based on capacity and groups that are coming. The club will create a system to ensure that both capacity, gatherings and social distancing are met.</p> <p>Dales Bar Please refer to separate Risk Assessment later in this document</p> <p>The Club Shop Please refer to separate Risk Assessment later in this document</p> <p>Turnstiles Please refer to separate Risk Assessment later in this document</p> <p>External Toilets Please refer to separate Risk Assessment later in this document</p> <p>The Club House including Main Bar, Board Room and Hospitality Is the Venue Operators responsibility.</p>
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				<p>The Club will ensure a separate Risk Assessment is up to date and is published by the Venue Operator.</p> <p>The Kitchen / Burger Monster Is the Venue Operators responsibility. The Club will ensure a separate Risk Assessment is up to date and is published by the Venue Operator.</p> <p>The Internal Toilets Is the Venue Operators responsibility. The Club will ensure a separate Risk Assessment is up to date and is published by the Venue Operator</p>
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JG/DT & SCE Staffing Solutions 03082020 v3.0 FINAL

Risk Assessment – Ground Layout


AFC Rushden & Diamonds CBS Limited (“The Club”)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.). The risk of COVID-19 infection is, as we	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low - Medium	<p>Symptoms of Covid-19 for all spectators and employees</p> <p>The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/</p> <p>All spectators will be asked to carry out a self-check of their health regarding Covid-19. Anyone displaying symptoms at the ground will be refused entry and asked to go home and follow the required isolation measures. The Club reserves the right to carry out temperature checks on spectators entering the ground.</p> <p>If advised that an employee or spectators has developed Covid-19 and were recently on our premises the Club,</p>

	<p>know, higher for vulnerable persons. The list of who is currently vulnerable includes: the elderly; those with chronic underlying health conditions; pregnant women. The majority of cases lead to mild symptoms (persistent coughing and temperature). The disease, however, can be fatal. Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The ground at Hayden Road is</p>			<p>will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake cleaning around the ground before it opens to the public. This will include cleaning of all seating areas.</p> <p>Personal Hygiene</p> <p>At all entrances to the ground and other facilities hand sanitisers will be clearly located and available for spectator use.</p> <p>Appropriate signage is in place – for example</p>
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	<p>made up of dedicated seating areas (Chris Ruff and Hevey stands) and a dedicated terraced standing area (Peter De Banke stand). There is also standing around the perimeter of the pitch with terraced standing areas. The terraced areas are found along a clear, safe walkway all the way round the ground.</p> <p>The Main Stand is unused by spectators and has a walkway between it and the pitch which the Tunnel crosses when required. All the Main Stand falls</p>		 <p>Spectators and employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>Social Distancing</p> <p>Around the ground we will ensure the number of spectators comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p> <p>To ensure the ground layout complies with social distancing requirements and follows the advice in the current draft of the Sports Grounds Safety Authority's "Guide to Safety at Sports Grounds: Supplementary</p>
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	<p>within the Red Zone.</p> <p>Around the ground are other facilities including, the Shop, Dales Bar, External Toilets, and the Clubhouse complex. These all have separate Risk Assessments.</p> <p>The main risks with the ground layout relate to being able to maintain social distancing in some areas even allowing for “1m plus”. Most of the ground is effectively in open air, with the stands having roofs to add some protection from</p>		<p>Guidance 02: Planning for social distancing at sports grounds” the following actions are planned:</p> <p>Internal ground spectator standing areas:</p> <ul style="list-style-type: none"> • Walking routes marked for direction as required. • Pinch points stewarded. • No spectating areas marked in yellow/ amber on path and pitchside barrier. • Walkway in front of Main Stand included in the Red Zone and marked on top of the perimeter fencing, walking direction routes established. • “No Standing” terraced marked. • Social distance 1m marking on top of pitchside barrier. • Clear walking routes to toilets. <p>Peter De Banke terracing:</p> <ul style="list-style-type: none"> • No go areas marked in yellow/ amber on path and pitchside barrier (as now). • Marking of allowed standing positions based on 1m distancing on the barriers. • Marking of standing steps not in use. • Access points marked as no standing. <p>Chris Ruff Stand:</p> <ul style="list-style-type: none"> • No go areas marked in yellow/ amber on path and pitchside barrier. • Seat in use marking/ reserved based on agreed rules.
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	<p>the rain. While being relatively well spaced out the layout in the seating stands means that if all seats are used then social distancing would be impossible to maintain. Equally the Peter De Banke terrace, if unmanaged would not comply with social distancing requirements.</p>			<ul style="list-style-type: none"> • Seat “Not in Use” based on agreed rules and pre booked seats. • Seat row not in use marking. • Access points marked as no standing. <p>Hevey Stand:</p> <ul style="list-style-type: none"> • No go areas marked in yellow/ amber on path and pitchside barrier. • Seat in use marking/ reserved based on agreed rules. • Seat “Not in Use” based on agreed rules and pre booked seats. Seat row not in use marking. • Access points marked as no standing. <p>Specific signage will be introduced around the ground and on entry setting out the layout, walking routes, no spectator areas and where facilities are together with general advice for example:</p>
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Keep 2m apart



We have a social distancing programme in place, please respect this and adhere to the signage on premises

Be socially safe

SOCIAL DISTANCING



STAY SAFE

KEEP YOUR DISTANCE

2 METRES APART

KEEP SAFE | WORK SAFE
#socialdistancing

				<p>Operations and Processes</p> <p>All plans for ground layout and associated capacity will be based on government advice and requirements as they are published and updated. This will include the overall ground capacity to reflect the finalised guidance on allowing spectators to attend games. We expect to see the capacity reduced to under 500 based on social distancing of 1m plus.</p> <p>We will recommend to spectators to stay in their location in the ground during the game and refrain from walking around other than to get refreshments or use the toilets.</p> <p>We will manage the walking routes by use of clear directional signage and stewarding at specific pinch points.</p> <p>Wearing of PPE</p> <p>We will advise spectators and employees to wear appropriate PPE (e.g. masks to facilitate 1m plus) in accordance with government advice. All spectators and employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p>
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				https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/ https://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak/while-working
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JG/SH/DT 10082020 v 2.0 Final

Risk Assessment – Dales Bar


AFC Rushden & Diamonds CBS Limited (“The Club”)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.). The risk of COVID-19 infection is, as we know, higher for vulnerable persons. The list of who is currently vulnerable includes: the elderly;	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low - Medium	Symptoms of Covid-19 for all employees The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/ All employees will be asked to complete a self-declaration form before working on their first Match Day. For subsequent games employees must advise the Club’s Match Day Director, or deputy, if they have any changes to their signed declaration. The Club will make efforts to survey all returning employees to determine if they are self-isolating based on them being classified as a vulnerable group or likelihood of being in a vulnerable group via a health surveillance questionnaire or copy of letter from Government. Employees defined as vulnerable group or

	<p>those with chronic underlying health conditions; pregnant women. The majority of cases lead to mild symptoms (persistent coughing and temperature). The disease, however, can be fatal. Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>In Dale's Bar the space is limited with only one access point used by employees and customers. Alcohol – if sold - and soft drinks are purchased from a shared bar counter adjacent to the hot drinks part of the counter. Self-selection products are available in a separate area of the Bar. The counter is currently open. Cash is the normal way of paying. All these current approaches</p>			<p>shielding – should strongly be advised and supported should stay at home.</p> <p>The Club will undertake deep cleaning in the event of any staff member being confirmed as having coronavirus. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>On Match Day the Club will operate as appropriate designated employee temperature checks on entry to the ground including the maintenance of records.</p> <p>If advised that an employee or customer has developed Covid-19 and were recently on our premises the Club, will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, entrances, drinks coolers and counters using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, drinks coolers, counter and other surfaces should be</p>
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	<p>increase the likely hood of the virus being transferred unless mitigating measures are in place.</p>		<p>undertaken at regular intervals using appropriate cleaning products and methods.</p> <p>In particular preventative cleaning of the working area and customer area taking place at the end of each match day. Cleaning materials have been provided. Cleaning advice being updated in line with https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings. Written completion records of all cleaning within Dale's Bar should be maintained.</p> <p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands.</p> <p>Hand sanitiser provided where handwashing cannot be achieved.</p> <p>Appropriate signage is in place – for example</p> 
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				<p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>A clearly identifiable Hand Sanitizer station in place between the entrances of Dales' Bar and the Shop which should be used by all employees and customers before entry.</p> <p>Employees may use the toilets within the Stadium if available subject to the appropriate washing of hands afterwards.</p> <p>While not encouraged, if employees need to consume personal refreshments on site they must only be prepared at home and not on site. All food utensils should be removed at the end of the day and washed at home.</p> <p>Hygiene maintained in terms of washing hands before and after consuming all refreshments and the wiping of used surfaces down.</p> <p>Product Handling</p> <p>All products will be sold from the counters in Dale's Bar until further restrictions are lifted. This will limit the handling of products by customers.</p> <p>Social Distancing</p> <p>Inside Dale's Bar we will ensure the number of persons comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p>
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				<p>For Employees the existing layout of the counter means that maintaining an adequate face to face distance between both employees and customers is not possible without mitigating measures being introduced. Therefore, 2 Perspex screens will be installed on the counters before Dale's Bar can be re-opened. Suitable cut outs will be provided for transferring products and making payment.</p> <p>With appropriate measures in place Dale's Bar can operate with a maximum of 2 customers inside. There is also space for 2 employees to serve customers from behind the screens.</p> <p>Once served the customer must leave Dale's Bar before the next customer enters. No waiting after being served is allowed.</p> <p>On approach to Dale's Bar appropriate signage is in place reminding customers of social distancing requirements– for example:</p> 
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				<div data-bbox="1288 193 1659 684" data-label="Image"> </div> <p>Outside Dale's Bar the retail concourse shared with the adjacent Shop will be clearly marked for queuing separately for each unit. Each queue will be designed to meet current social distance requirements and allow access and exit from each unit separately and safely. Customers should exit Dale's Bar and move away from the retail concourse.</p> <p>Operations and Processes</p> <p>Cashless transactions only – preferably contactless - wherever possible. An additional cashless payment reader will be available before Dale's Bar opens to serve customers</p> <p>Redesigning processes to ensure social distancing in place should always be considered; this could include separate allocation of the two serving positions; or operational changes with one employee taking orders and payment while the other serves the goods.</p>
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				<p>Wearing of PPE</p> <p>Where Risk Assessment identifies wearing of appropriate PPE, e.g. gloves or masks as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p> <p>https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</p> <p>https://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak/while-working</p>
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JG/DT 02072020 v2.0 FINAL

Risk Assessment – Club Shop

AFC Rushden & Diamonds CBS Limited (“The Club”)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection (employee including players, management, club officials, match day staff, and Club volunteers, visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.). The risk of COVID-19 infection is, as we know, higher for vulnerable persons. The list of who is currently vulnerable includes: the elderly; those with chronic underlying health	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low - Medium	Symptoms of Covid-19 for all employees The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/ All employees will be asked to complete a self-declaration form before working on their first Match Day. For subsequent games employees must advise the Club’s Match Day Director, or deputy, if they have any changes to their signed declaration. The Club will make efforts to survey all returning employees to determine if they are self-isolating based on them being classified as a vulnerable group or likelihood of being in a vulnerable group via a health surveillance questionnaire or copy of letter from Government. Employees defined as vulnerable group or

	<p>conditions; pregnant women. The majority of cases lead to mild symptoms (persistent coughing and temperature). The disease, however, can be fatal. Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The Shop was opened 20th June 2020 and may be open on further dates prior to the first Match Day. An earlier version of this risk assessment (version 2.0) is in place and covers the initial and different ways of operating during this period. This updated version (version 3.0) replaces the previous version as and when the first Match Day takes place.</p>		<p>shielding – should strongly be advised and supported should stay at home.</p> <p>The Club will undertake deep cleaning in the event of any staff member being confirmed as having coronavirus. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>On Match Day the Club will operate as appropriate designated employee temperature checks on entry to the ground including the maintenance of records.</p> <p>If advised that an employee or customer has developed Covid-19 and were recently on our premises the Club, will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, reception area should be undertaken at regular intervals using appropriate cleaning products and methods.</p>
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				<p>In particular preventative cleaning of work stations taking place at the end of business each day. Cleaning materials have been provided. Cleaning advice being updated in line with https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings. Written completion records of all cleaning within the Shop should be maintained</p> <p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands.</p> <p>Hand sanitiser provided where handwashing cannot be achieved.</p> <p>Appropriate signage is in place – for example</p>  <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand,</p>
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				<p>followed by immediate disposal of tissue and frequent hand washing.</p> <p>A clearly identifiable Hand Sanitizer station in place between the entrances of Dales' Bar and the Shop which should be used by all employees and customers before entry.</p> <p>Employees may use the toilets within the Stadium if available subject to the appropriate washing of hands afterwards.</p> <p>While not encouraged, if employees need to consume personal refreshments on site they must only be prepared at home and not on site. All food utensils should be removed at the end of the day and washed at home.</p> <p>Hygiene maintained in terms of washing hands before and after consuming all refreshments and the wiping of used surfaces down.</p> <p>Product Handling</p> <p>Limiting customer handling of merchandise, for example, through different display methods, new signage or rotation of high-touch stock.</p> <p>It is not recommended merchandise is tried on by customers. If merchandise is tried on, it should be tried on by customers in the Shop only if 2m social distancing cannot be maintained. Tried on merchandise must be removed from display for 72 hours as detailed below.</p> <p>To minimise the need to pass merchandise hand-to-hand there should be in place picking-up and dropping-off collection points where possible.</p>
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				<p>Storing items that have been tried on, returned, donated, brought in for repair or extensively handled, for example tried-on shoes or clothes, in a container or separate room for 72 hours, or cleaning such items with usual cleaning products, before displaying them on the shop floor. Materials used for cleaning can be disposed of normally.</p> <p>Social Distancing</p> <p>Inside the Shop we will ensure the number of persons comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p> <p>For Employees the existing layout of the counter means that maintaining an adequate face to face distance between both employees and customers is not possible without mitigating measures being introduced. Therefore, 2 Perspex screens have been installed on the counters. These include suitable cut outs being provided for transferring products and making payment.</p> <p>With appropriate measures in place The Shop can operate with a maximum of TWO customers inside, subject to them keeping in different parts of the shop. There is also space for ONE employee to serve customers from behind the screens.</p> <p>Once served the customer must leave The Shop before the next customer enters. No waiting after being served is allowed</p> <p>Appropriate signage is in place to remind customers about social distancing are in place – for example</p>
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Version 1.2

Keep 2m apart



We have a social distancing programme in place, please respect this and adhere to the signage on premises

Be socially safe

SOCIAL DISTANCING



STAY SAFE

KEEP YOUR DISTANCE

2 METRES APART

KEEP SAFE | WORK SAFE
#socialdistancing

Outside the Shop the retail concourse shared with the adjacent Dales Bar will be clearly marked for queuing separately for each unit. Each queue will be designed to meet current social distance requirements and allow access and exit from each unit separately and safely.

				<p>Customers should exit the Shop and move away from the retail concourse.</p> <p>Operations and Processes</p> <p>Cashless transactions only – preferably contactless - wherever possible.</p> <p>No paperwork including leaflets or receipts should be provided if at all possible.</p> <p>Conversations should take place at a minimum of 2 metre distance and if paperwork needs to be exchanged, this should be done at arm's length. Pens will not be shared between customer and employee.</p> <p>Redesigning processes to ensure social distancing in place should always be considered.</p> <p>Wearing of Gloves</p> <p>Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p> <p>https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</p>
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				https://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak/while-working
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JG/DT 03072020 v3.0 FINAL

Version 1.2 FINAL

Risk Assessment – Main Turnstiles

AFC Rushden & Diamonds CBS Limited (“The Club”)


Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited


Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.). The risk of COVID-19 infection is, as we know, higher for vulnerable persons. The list of who is currently vulnerable includes: the elderly; those with chronic underlying health	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low - Medium	Symptoms of Covid-19 for all employees The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/ All employees will be asked to complete a self-declaration form before working on their first Match Day. For subsequent games employees must advise the Club’s Match Day Director, or deputy, if they have any changes to their signed declaration. The Club will make efforts to survey all returning employees to determine if they are self-isolating based on them being classified as a vulnerable group or likelihood of being in a vulnerable group via a health surveillance questionnaire or copy of letter from Government. Employees defined as vulnerable group or

	<p>conditions; pregnant women. The majority of cases lead to mild symptoms (persistent coughing and temperature). The disease, however, can be fatal. Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The Main Turnstiles are located adjacent to the Main Stand and form the primary access for spectators on Match Days. The Turnstile consists of two distinct controlled entrances, each operated by one of two employees located inside the Turnstile unit. As such the turnstile unit has two individual spectator interaction points. Generally, one entrance is used for</p>		<p>shielding – should strongly be advised and supported should stay at home.</p> <p>The Club will undertake deep cleaning in the event of any staff member being confirmed as having coronavirus. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>On Match Day the Club will operate as appropriate designated employee temperature checks on entry to the ground including the maintenance of records.</p> <p>If advised that an employee or customer has developed Covid-19 and were recently on our premises the Club, will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, internal surfaces, equipment (including laptop and card swipe and cashless payment readers), light switches, screens, notice boards and spectator entrances, using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas</p>
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	<p>Season Ticket holders and one for paying spectators. Payment can be via payment card or cash. Season ticket holders are admitted by handing their card to the employee to check on the laptop. There is an open grill on each interaction point to provide security for employees in the Turnstile unit.</p> <p>The relatively confined area, constant flow of people and cash handling combine to create a potential hotspot for transmission of the virus without mitigating measures are introduced.</p> <p>For completeness there is a further set of Turnstiles located to the left of the club house with access via the main car park that</p>			<p>of high use such as the cashless payment readers and season ticket swipes should be undertaken at regular intervals using appropriate cleaning products and methods.</p> <p>In particular preventative cleaning of the working area and customer area taking place at the end of each match day. Cleaning materials have been provided. Cleaning advice being updated in line with https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings. Written completion records of all cleaning within the turnstiles should be maintained.</p> <p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands.</p> <p>Hand sanitiser provided where handwashing cannot be achieved.</p> <p>Appropriate signage is in place – for example</p>
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	<p>are occasionally used when ground capacity and expected attendance requires. When operating the same risk assessment guidelines will be used.</p>		 <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>A clearly identifiable Hand Sanitizer station in place between the two entrances of which should be used by all spectators before entry. Employees will be provided with hand sanitizer in the turnstile unit.</p> <p>Employees may use the toilets within the Stadium if available subject to the appropriate washing of hands afterwards.</p> <p>If employees need to consume personal refreshments on site, they must only be prepared at home and not on site. All food utensils should be removed at the end of the day and washed at home.</p>
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				<p>Hygiene maintained in terms of washing hands before and after consuming all refreshments and the wiping of used surfaces down.</p> <p>Product Handling</p> <p>No products will be available from the Turnstiles and no paper tickets or any type of promotional material will be issued. This means there will be a significantly reduced risk of any transfer of the virus from spectators and employees.</p> <p>Social Distancing</p> <p>Inside the Turnstile unit we will ensure the number of persons comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p> <p>For employees, the existing layout of the counter means that maintaining an adequate face to face distance between both employees unless they operate following strict guidelines. This means they will always have to remain operating back to back facing the customer interaction points. PPE must be worn, see below. The access door must remain open to allow for air movement. In discussion with employees consideration will be made over installing an internal screen if practicable.</p> <p>The existing metal grills on the spectator interaction points allow for the potential transfer of droplets between employees and spectators, consequently both interaction points will have Perspex screens installed before the Turnstiles are used. These will provide suitable mitigating measures.</p>
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				<p>With appropriate measures in place the Turnstiles will be able to operate with both entry points being used. Only one spectator at a time will be able to access the individual turnstile entry. The entry points will be clearly marked, and stewards will be available to advise spectators as to when it is safe to enter. Once served the spectator must immediately proceed into the ground before the next spectator accesses the Turnstiles.</p> <p>On approach to the Turnstiles appropriate signage is in place reminding customers of social distancing requirements– for example:</p> 
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				<div data-bbox="1288 193 1659 684" data-label="Image"> </div> <p>Outside the Turnstiles on Hayden Road there will be two queuing locations along the perimeter fence line of the ground. These will be split in accordance with the individual Turnstile access point. Each queue will be designed to meet current social distance requirements and allow access to the correct turnstile point. Spectators will be held at the front of the queue until it is clear to go into the Turnstile.</p> <p>The queues will be managed by Club Stewards to ensure safety and control movement on the pavement.</p> <p>Inside the ground directional marking will be used to direct spectators away from the Turnstiles.</p> <p>Operations and Processes</p> <p>Cashless transactions only – preferably contactless - wherever possible. An additional cashless payment reader will be available to allow full flexibility of operation of the turnstiles before they open.</p>
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				<p>The season ticket swipe will be fixed on the spectator side of the interaction point so they can swipe the card without handing it over to the employee.</p> <p>Employees will not be allowed to share the laptop.</p> <p>Redesigning processes to ensure social distancing in place should always be considered; this could include providing an additional laptop and extra season ticket swipe so both entries can be used for season tickets.</p> <p>Wearing of PPE</p> <p>Where Risk Assessment identifies wearing of appropriate PPE, e.g. gloves or masks as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove PPE carefully to reduce contamination and how to dispose of them safely.</p> <p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p> <p>https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</p> <p>https://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak/while-working</p>
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Risk Assessment – External Toilets


AFC Rushden & Diamonds CBS Limited (“The Club”)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment, which is the responsibility of AFC Rushden & Diamonds CBS Limited

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.). The risk of COVID-19 infection is, as we know, higher for vulnerable persons. The list of who is currently vulnerable includes: the elderly; those with chronic underlying health conditions; pregnant	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road as a result of the business activities being conducted by the Club.	Low - Medium	<p>Symptoms of Covid-19 for all employees</p> <p>The Club is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/</p> <p>All employees, including those responsible for cleaning the toilets, will be asked to complete a self-declaration form before working on their first Match Day. For subsequent games employees must advise the Club's Match Day Director, or deputy, if they have any changes to their signed declaration.</p> <p>The Club will make efforts to survey all returning employees to determine if they are self-isolating based on them being classified as a vulnerable group or likelihood of being in a vulnerable group via a health surveillance questionnaire or copy of letter from Government. Employees defined as vulnerable group or shielding – should strongly be advised and supported should stay at home.</p>

	<p>women. The majority of cases lead to mild symptoms (persistent coughing and temperature). The disease, however, can be fatal. Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The External Toilets are normally only used for AFC R&D games and comprise 2x Female individual units, 1x Male individual unit and 1x multi-unit. All units comprise WC and hand wash facilities. Access is via identified walking routes no standing areas marked by yellow painted hatching. Access to the Male toilets is via a narrow one way in/out concourse.</p>		<p>The Club will undertake deep cleaning in the event of any staff member being confirmed as having coronavirus. If anyone becomes unwell with a new continuous cough or a high temperature in the workplace, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>On Match Day the Club will operate as appropriate designated employee temperature checks on entry to the ground including the maintenance of records.</p> <p>If advised that an employee or customer has developed Covid-19 and were recently on our premises the Club, will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>https://www.gov.uk/government/organisations/public-health-england</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, sinks and toilets using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, should be undertaken at regular intervals using appropriate cleaning products and methods.</p> <p>In particular preventative cleaning of the toilets will take place at the end of each match day and then locked.</p>
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	<p>Access to the toilets is unrestricted.</p> <p>After the games, the toilets are cleaned and locked.</p> <p>The main risks with the toilets are from spectators accessing and using the facilities and waiting outside.</p> <p>Additional toilets are provided at all games within the Club house and are covered by a separate Risk Assessment by RHU.</p>		<p>Cleaning materials have been provided. Cleaning advice being updated in line with https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings. Written completion records of all cleaning within the External Toilets should be maintained.</p> <p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands.</p> <p>Hand sanitiser provided where handwashing cannot be achieved.</p> <p>Appropriate signage is in place – for example</p>  <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p>
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				<p>Employees should wear PPE when cleaning the toilets.</p> <p>For spectators clearly identifiable Hand Sanitizer stations will be in place adjacent to the entrance to the Female and Male toilet concourse areas which should be used by all employees and spectators before entry.</p> <p>Employees may use the toilets within the Stadium if available subject to the appropriate washing of hands afterwards.</p> <p>Hand washing soaps will be supplied in the individual Toilet Units.</p> <p>Product Handling</p> <p>Within the toilets there will only be appropriate toilet rolls, paper towels, and soap available for use to minimise the risk of transfer of the virus.</p> <p>Outside the toilets area waste bins will also be provided. These will be emptied at the end of each game.</p> <p>Social Distancing</p> <p>In the external toilets we will ensure the number of persons comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public. In the individual toilets there is no need to change usage; however, the larger Male Toilets will need to be restricted due to the limited available space. Only one urinal will be in use and one W/C cubicle meaning no more than two people will be allowed in the unit at a time to reduce the chance of transferring the virus.</p>
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On approach to both the Female and Male Toilets appropriate and specific usage signage is in place reminding spectators of social distancing requirements—for example:



				<p>Outside the toilets the existing hatched areas will be extended if required to allow queuing for the toilets to be carried out safely. Specifically, for the Male toilets access to the concourse outside the toilet doors will be restricted to access only/ no waiting. After using the toilets spectators should exit immediately and move away from the designated queuing area.</p> <p>Operations and Processes</p> <p>Depending on potential attendance at the ground the Club may need to look at ways of creating a separate entry/exit route off the existing concourse outside the Male Toilets. This would speed up the queuing process and allow better separation of the queue and spectator standing areas.</p> <p>Wearing of PPE</p> <p>Where Risk Assessment identifies wearing of appropriate PPE, e.g. gloves or masks as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>Mental Health</p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p> <p>https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</p>
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				https://www.mentalhealth.org.uk/publications/looking-after-your-mental-health-during-coronavirus-outbreak/while-working
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Section 3

COVID-19 Return to Football Risk Assessment

AFC Rushden & Diamonds CBS Limited

Hayden Road Stadium

Rushden

AFC Rushden & Diamonds CBS Limited (“The Club”)
Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

This document should be read in conjunction with any other relevant Risk Assessment which is the responsibility of AFC Rushden & Diamonds CBS Limited, the relevant Risk Assessment from any venue used and current FA and Government Guidelines.

The Club’s Safeguarding and Anti-Bullying Policies still apply and should be followed at all times.

- **The Covid-19 Officers for AFC Rushden & Diamonds are John Gregory, Stacey Hawkins and David Taylor.**
- **The Covid-19 working group, which will oversee a safe return to playing football, is made up of John Gregory, Stacey Hawkins and David Taylor and Chas Rust, supported by AFC R&D volunteers.**

Covid-19 Officers’ contact details:	John Gregory	07788102430
	Stacey Hawkins	07808068577
	David Taylor	07799348768

Hazard	Risk	Level of Risk	Consequence	Action by Whom	Action
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Spread of Covid-19	<p>Covid-19 is a global pandemic illness and is present within the general population of the UK.</p> <p>Guidelines are in place to reduce the transmission of the virus.</p> <p>Transmission is via person to person spread as airborne droplets and also via contaminated surfaces.</p> <p>Symptoms are a high temperature, loss of taste and/or smell, new continuous cough</p>	Low/Medium	Players/coaches/ parents/ spectators and carers may contract Covid-19 as a result of attending a training session or match.	<p>AFC Rushden & Diamonds' ('The Club') and its Covid-19 Officers</p> <p>Lead coach responsible for each training session and/or match</p>	<ul style="list-style-type: none"> • follow current FA and Government guidelines to ensure that all training and matches are carried out in a safe environment for all. Current guidelines are attached to this document. • update this Risk Assessment as and when new guidelines are received from The FA and/or Government • advise the club's supporters, players and management that spectators are not permitted to watch matches under current guidelines. The only exception to this is where a player aged under 18 is playing in order to satisfy our safeguarding responsibilities <p>Ahead of the training session/match:</p> <ul style="list-style-type: none"> • Liaise with one of the Covid-19 officers to ensure that all the requirements are in place. • advise one of the Club's Covid-19 officers of the date, venue and number of anticipated
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					<p>participants ahead of each training session and/or match.</p> <ul style="list-style-type: none"> • ensure that training and/or matches only take place outside. Training, trials or fixtures inside are not permitted. • ask for a copy of the Risk Assessment from any venue they are using. A copy should be forwarded to one of the Covid-19 officers 24 hours before the session is due to take place. If a Risk Assessment is not available/not up to date, the venue must not be used. • Parks or public spaces can be used. In this case, the coach running the session must conduct a risk assessment ahead of the session, a copy of which should be sent to the Club Welfare Officer or Secretary 24 hours ahead of the session. • Toilets, if available, can be used but players and coaches must ensure that they follow the correct personal hygiene
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					<p>procedures (hand washing, hand sanitiser etc).</p> <ul style="list-style-type: none"> • If it is felt that the session is not safe and cannot be conducted within current FA and Government guidelines, advice should be taken from the Club's Covid-19 Officers. • Plan sessions to take into account social distancing and limit physical contact between players as far as possible • Contact players no later than 24 hours ahead of the session/match to advise them of the venue, time and to remind them that if they are displaying symptoms or, have been in contact with anyone displaying symptoms in the previous 2 weeks, they must not attend. <p>During the training session or match:</p> <ul style="list-style-type: none"> • Training sessions should consist of groups of no more than 30 (including coaches). • Social distancing must be observed between groups
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					<p>where more than 1 group is training</p> <ul style="list-style-type: none"> • Small sided football should be modified to allow for regular hygiene breaks • For youth football, coaches are encouraged to limit persistent close proximity of players during match play and provide regular hygiene breaks • ensure that a register is taken at each training session and/or match with up to date contact details for all players and staff attending. • ensure that temperature checks (this may be delegated to a nominated member of Club staff) are taken for all players and staff attending. • Temperatures must be recorded on the register. Players and staff should be asked to sign the register to confirm that they are not displaying any symptoms of Covid-19, are well and have not been in contact with anyone displaying symptoms within the last 2 weeks. A record will be kept of player and staff
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					<p>declarations for 21 days in accordance with the guidelines to assist with Track and Trace.</p> <ul style="list-style-type: none"> • Where a participant is aged Under 15, the register should be signed by a parent/carer. • Any player or member of staff declaring that they are feeling unwell, or becoming unwell during the session, will be withdrawn immediately from the session. In the case, of a child aged U18, the appropriate adult/carer will be called. • players should be discouraged from touching any equipment unnecessarily • Ensure that any ball that goes out of play/training and is subsequently handled is disinfected before it is returned to play/training • notify one of the Club's Covid-19 officers of any new symptoms within the club as soon as possible • Limit the use of changing rooms (where available) to changing and showering only. • Changing room doors and windows should be kept open
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					<p>at all times to allow for adequate ventilation.</p> <p>On match days: In addition to the above:</p> <ul style="list-style-type: none"> • Warm-Up Areas: <ul style="list-style-type: none"> - ensure that there is sufficient distance between the Home and Away teams - ensure that there is a designated area for the match officials - ensure the designated areas are clearly marked and/or communicated to all. • Consider alternatives for team talks on match day to allow for social distancing. Where the team talk takes place inside, it should be limited to the starting 11 and manager, or coach leading the team talk. • teams must stagger their entry onto the pitch and this will be pre-agreed with the match officials. • RESPECT handshakes are suspended.
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				<p>All players, coaching and Club staff</p>	<p>After the session/match:</p> <ul style="list-style-type: none"> • ensure that equipment is cleaned after each session. This includes bibs which must be washed after each use and not shared during the sessions. • If it is not possible to clean and/or wash equipment between sessions, the equipment must not be used • maintain a record of the cleaning of Club equipment that players use. • Report any issues or concerns to one of the Covid-19 officers as soon as possible. • Playing kit should be placed into the bags provided for each player and sealed. <ul style="list-style-type: none"> • only return to training, trials or fixtures if they feel comfortable to do so • should NOT attend training, trials or fixtures if they are exhibiting symptoms (high temperature/loss of taste and/or smell/new continuous cough).
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					<ul style="list-style-type: none"> • Follow the guidance given to them by their coach/manager • Follow any signage or direction at the venue being used • travel to/from sessions with someone from the same household or support bubble where possible. Public transport should not be used as far as possible • If travelling with someone from outside their household or support bubble, they should: <ul style="list-style-type: none"> - travel with the same people on each occasion - keep to travelling in small groups - open windows for ventilation - face away from each other - the driver should clean the vehicle between each journey paying attention to door handles and other areas that may be touched - ask everyone, including the driver, to wear face coverings - consider seating arrangements to maximise distance between people in the vehicle
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					<p>- wash or sanitise hands for at least 20 seconds when finishing their journey</p> <ul style="list-style-type: none"> • arrive at training, trials or fixtures changed and ready to play • bring their own water bottles and ensure that they are clearly identifiable. Bottles must not be shared under any circumstances. • On arrival at training, trials or fixtures, have their temperature taken and declare to their coach that they are free from the symptoms of Covid-19 by signing the register. • refrain from spitting • refrain from physical contact; this includes high 5s, hand shakes, group huddles, and group celebrations. RESPECT handshakes at the start of matches are suspended. • refrain from shouting when facing each other during, before and after games/training • wash their hands and/or use hand sanitiser before the session starts and at the end of the session
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				Parents/Carers	<ul style="list-style-type: none"> • avoid touching equipment (cones/markers etc) as much as possible. Bibs, if used, must not be shared between players. • Remain socially distant during any breaks in training and/or play. • Leave the venue immediately at the end of the session • notify their coach of any new symptoms within the family as soon as possible <ul style="list-style-type: none"> • give written consent to your child's coach for him/her to take part in training, trials or fixtures • ensure that the coach has up to date contact details for you and your child • Follow the instructions given to them by the coach • not permit their child to travel to or from a training session with anyone from outside their household • ensure that their child is well before attending any sessions • ensure that players have a clearly marked water bottle
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				Provision for 1st aid and/or Sports Therapy	<ul style="list-style-type: none"> • encourage their child to limit physical contact and not share/touch equipment • ensure that their child washes their hands/uses hand sanitiser on arrival and at the end of the session • watch the session or fixture taking into account social distancing and not gather with other parents/carers • leave the venue immediately at the end of the session or fixture and avoid any gatherings • notify their child's coach of any new symptoms with the family as soon as possible <ul style="list-style-type: none"> • A 1st aider or Sports Therapist will be on site at all training sessions and matches. • social distancing will be in effect and first aiders will use appropriate PPE to attend to the most serious injuries. • Massage and other hands-on treatments can take place provided appropriate PPE is used (gloves, face coverings)
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				Club/Matchday Secretary	<p>etc) in accordance with the guidelines issued by The FA.</p> <ul style="list-style-type: none"> • Liaise with the Club's Covid-19 Officers and Team Manager to ensure that the relevant procedures are in place • Liaise with the Match Officials regarding payment. Where possible, this should be made electronically. • Liaise with the opposition Club/Matchday Secretary and advise them of procedures for the match • Physical team sheets should not be shared with match officials or opposition where possible. These can be sent electronically via photo or email if required. • Advise Match Officials and Opposition that post-match hospitality/refreshments will not be available.
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Section 4

COVID-19 Match Day Risk Assessments

Rushden & Higham United F.C.

Venue Operators

Hayden Road Stadium

Rushden

Risk Assessment

Rushden and Higham United Football Club (the Club)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

Clubhouse and Burger Bar

This document has been produced by Rushden and Higham United FC for the facilities at Hayden Road. As the ground is formally shared with AFC Rushden & Diamonds CBS Limited, who have also produced Risk Assessments for facilities, this should be read in conjunction with any other relevant Risk Assessments. The requirements from each Risk Assessment have been summarised in the combined Action Plan for Hayden Road.

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.).	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road because of the business activities being conducted by the Club.	Low - Medium	Symptoms of Covid-19 for all employees The Club, along with AFC R&D, is following government guidance on self-isolation. In the event of any staff member exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/ . All employees in the Clubhouse will be asked to complete a self-declaration form before working on their first shift. Subsequently employees must advise the Clubhouse Manager if they have any changes to their signed declaration. The Club may carry out temperature checks.

	<p>Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The Clubhouse complex will provide services and facilities on matchdays for both RHU and AFC R&D games, as well as for non-matchday opening to the public in accordance with it's operating licence. During the games the Clubhouse Bar is used for spectators while the Oak Room is used for hospitality in accordance with Football Association requirements. The adjoining Burger Bar normally operates as the main catering point including sales to spectators. The</p>			<p>The Club will undertake deep cleaning in the event of any employee or customer being confirmed as having coronavirus. If anyone displays any coronavirus symptoms, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean should be maintained</p> <p>The Club will contact the Public Health Authority if anyone has contacted coronavirus to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as bars, furniture, glasses as well as door handles, light switches, sinks and toilets using appropriate cleaning products and methods.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use will be undertaken at regular intervals using appropriate cleaning products and methods.</p>
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	<p>Clubhouse also includes toilets and an external access point.</p> <p>For the Clubhouse complex therefore, the main risks of transmission arise inside the Bar and Oak Room for employees and spectators from proximity and interaction. Access to the Club House on match days is normally through one door for the Bar (next to the Burger Bar serving point) and one for the Oak Room. Once in the Clubhouse users stay within the Bar or the Oak Room other than using the toilets.</p>			<p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands, for example in the Bar or in the Burger Bar.</p> <p>Hand sanitiser provided where handwashing cannot be achieved, for example for any waiting employees or stewards located in the Bar or Oak Room.</p> <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>Employees should wear PPE when cleaning the toilets.</p> <p>For spectators clearly identifiable Hand Sanitizer stations will be in place adjacent to all entrances to the Clubhouse. These include the Bar entrance next to the Burger Bar, the Oak Room entrance, and the external access point to the Clubhouse.</p> <p>Hand washing soaps will be supplied in the individual Toilet Units.</p> <p>Appropriate signage about cleanliness will be displayed in the Club house.</p>
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	<p>The Burger Bar serving point is adjacent to the entrance to the Bar and the queuing areas are effectively merged.</p>			<p>Social Distancing</p> <p>For matchdays the Club, in conjunction with AFC R&D will comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p> <p>For the Clubhouse this will be particularly important for the Bar and Oak Room. In order to limit the onward transmission of the virus the following measures will be introduced:</p> <ul style="list-style-type: none"> • A queuing system will be in place at the designated entrance to the Clubhouse and clearly marked to maintain social distancing. This will be at 1 metre intervals. Queuing will not be allowed to block walking routes in the stadium. • When exiting the Clubhouse customers will be required to move away from the exit. • A one-way system will be introduced, and clearly identified for spectators. This will mean the Bar and Oak Room access points will be designated either the entry or exist point. Customers will follow the one-way system using appropriate signage. • The Bar will be designated as the main serving point for spectators. • The Oak Room will include a separated area (using room dividers) for any hospitality arrangements and player
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				<p>refreshments required by the Football Association.</p> <ul style="list-style-type: none"> • Capacity for the Clubhouse will be set to meet government requirements with tables set out to be a minimum of 1.5 metres apart from each other and away from the designated walking route. • The number of employees behind the Bar will be restricted to 2 at any one time. • Screens will be provided at the serving points to protect employees. • The Toilets will be restricted to only one urinal plus a Toilet, restricting access. • To maintain a clear access/ exit route around the Bar entrance the Burger Bar serving point will have to remain closed. However, the kitchen will remain in place to prepare food for spectators and players. A separate serving point will be provided within the ground. <p>Operations and Processes</p> <p>In line with current government guidelines cashless transactions will be the preferred option.</p> <p>Customers will be able to order from the Bar serving point but will be required to queue in accordance with the social distance guidelines. Queuing positions at the Bar will be clearly marked.</p>
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				<p>Once served the customer must move away from the Bar and should exit the Clubhouse subject to capacity within the Bar.</p> <p>Wearing of PPE</p> <p>Where Risk Assessment identifies wearing of appropriate PPE, e.g. gloves or masks as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p>
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Risk Assessment

Rushden and Higham United Football Club (the Club)

Hayden Road Football Ground, Hayden Road, Rushden, Northants NN10 0HX

Main Stand and Pitch

This document has been produced by Rushden and Higham United FC for the facilities at Hayden Road. As the ground is formally shared with AFC Rushden & Diamonds CBS Limited, who have also produced Risk Assessments for facilities, this should be read in conjunction with any other relevant Risk Assessments. The requirements from each Risk Assessment have been summarised in the combined Action Plan for Hayden Road. Note: separate Risk Assessments have been carried out for playing football.

Hazard	Risk	Consequence	Likelihood	Action/Control
Spread of Covid-19 Coronavirus	Most people are at risk from infection employees (including players, management, club officials, match day staff, and Club volunteers), visitors including match officials, away club officials, home or away supporters visiting invited guests, and contractors etc.).	Anyone at Risk may contract Covid-19 and which can be attributed to visiting Hayden Road because of the business activities being conducted by the Club or AFC Rushden & Diamonds.	Low - Medium	Symptoms of Covid-19 for all employees The Club, along with AFC R&D, is following government guidance on self-isolation. In the event of any player or employee exhibiting symptoms they must self-isolate. Guidance on time scales changes. The latest advice is here: https://www.nhs.uk/conditions/coronavirus-covid19/self-isolation-advice/ . All employees who work in and around the Main Stand will be asked to complete a self-declaration form before working on their first match. Subsequently employees must advise the Match Day Manager if they have any changes to their

	<p>Transmission is via person to person spread as airborne droplets and also via surfaces contaminated with virus.</p> <p>The Main Stand complex comprises the Home and Away Changing Rooms and Showers, Physio Room, Tunnel access, storage and internal corridors. Outside the Main Stand are self-contained male and female changing rooms for the Officials. External access is via a secure gated area off Hayden Road</p> <p>The main risks of transmission arise inside Changing Rooms and Showers and the access onto the pitch via the Tunnel. It is</p>		<p>signed declaration. The Club (s) may carry out temperature checks.</p> <p>The Club will undertake deep cleaning in the event of any employee or player being confirmed as having coronavirus. If anyone displays any coronavirus symptoms, they will be sent home and advised to follow the stay at home guidance. Written completion records of any such deep clean will be maintained.</p> <p>The Club will contact the Public Health Authority if anyone has contacted coronavirus to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken.</p> <p>Cleaning on Site</p> <p>The Club will undertake prior to first opening cleaning and disinfecting of objects and surfaces that are touched regularly particularly in areas of high use such as benches, toilets, showers, walls as well as door handles and light switches, using appropriate cleaning products and methods.</p> <p>The showers will be checked before first use.</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use will be undertaken at regular intervals using appropriate cleaning products and methods.</p>
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	<p>impossible to increase the size of the Changing Rooms and they currently meet the requirements for Step 3 football.</p> <p>On the Pitch the dug outs provide sufficient space for the manager, coaches, and substitutes for normal games.</p> <p>For the purposes of all football games the access to the Main Stan complex and all of its facilities, onto the pitch and the dug outs will all become part of a designated “Red Zone” in which only authorised personnel will be allowed.</p>			<p>Personal Hygiene</p> <p>Employees advised about the importance of frequent washing hands where possible.</p> <p>Hand sanitiser provided where handwashing cannot be achieved.</p> <p>Employees will adopt common control measures such as sneezing into a tissue or elbow and not just into hand, followed by immediate disposal of tissue and frequent hand washing.</p> <p>Employees should wear PPE when cleaning the changing Rooms and Showers.</p> <p>Players and officials should bring their own wash kits.</p> <p>Hand washing soaps will be supplied in the individual Toilet Units.</p> <p>Appropriate signage about cleanliness will be displayed in the Main Stand complex.</p> <p>Hand sanitation points will be located as follows:</p> <ul style="list-style-type: none"> • On access to the Main Stand complex from Hayden Road next to the Changing Room. • Within each Officials Changing rooms. • On access to the Tunnel area. • Next to the dug outs.
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				<p>In accordance with current Football Association requirements a ball sanitation point will be provided near the Home dug out.</p> <p>Social Distancing</p> <p>For matchdays the Club, in conjunction with AFC R&D will comply with the existing social distance guidance recommended by the Government: https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public.</p> <p>For the Main Stand complex this will be particularly important in the management of the changing rooms and pitch access. To limit the onward transmission of the virus the following measures will be introduced:</p> <ul style="list-style-type: none"> • No unauthorised personnel within the Red Zone. • Players and officials should arrive at the ground ready for football to minimise the use of the changing rooms. • Teams will be restricted to only 11 players and 1 coach or manager at a time. • Additional changing facilities will be provided for substitutes in the Physio Room (Away) and Female official's Changing room (Home) subject to availability. • Where the additional changing rooms are not available the substitutes will have to stay on the pitch until the team have left the changing rooms.
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				<ul style="list-style-type: none"> • The Away team facilities will be prioritised and available from 2 hours before the kick-off. • All teams access via the Tunnel will be managed by the Match Day officials in accordance with Football Association requirements. This will effectively mean a staggering of use of the Tunnel before during and after the game to be agreed with the Match Official for each game. • There will not be any additional facilities for team meetings. • Teams will be allocated parts of the pitch for warming up and team discussions. • Additional seating will be provided for substitutes next to the dug outs. • Spectators will not be allowed to stand next to the perimeter fence behind the dug outs; only using it as a designated walkway. • To protect players and spectators, some areas of the ground will only be used as walkways prohibiting spectators standing. These will be designated as Amber Zones and clearly marked. <p>Operations and Processes</p> <p>The football operations on match days will be governed by the Football Association requirements and will be covered in the separate risk assessments.</p>
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				<p>Wearing of PPE</p> <p>Where Risk Assessment identifies wearing of appropriate PPE, e.g. gloves or masks as a requirement of the job, an adequate supply of these will be provided. Employees should follow available guidance on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p>
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Section 5

COVID-19 Match Day Operations

Secure Action Plan & Specific Requirements

AFC Rushden & Diamonds CBS Limited

& Rushden & Higham United FC

Hayden Road Stadium

Rushden



Covid-19 Secure Action Plan Summarising Specific Requirements

As the various Risk Assessments for Hayden Road have been developed and consulted (with employees, volunteers) by Rushden & Higham United (RHU) and AFC Rushden & Diamonds (AFC R&D), combined with more information is available from DCMS and the FA it is now possible to summarise the Physical and Operational Requirements to ensure the stadium, and its facilities, are Covid-19 Secure. As such this is the combined Action Plan for Hayden Road. It sets out what needs to be done, which Club is responsible and the date by which everything needs to be completed. The Action Plan assumes appropriate actions are completed in time for the return of football in August for pre- season friendlies and league games in September.

Area/ Location	Sub Area	Physical Requirements	By Who and When	Complete (sign off and date)	Operational Requirements	By Who and When	Complete (sign off and date)
Hayden Road Entrances	Kitchen	<ul style="list-style-type: none"> External signage for social distancing and directions. External signage for cleanliness. Hand sanitation dispenser. 	RHU by first game.		<ul style="list-style-type: none"> Reminder about site rules (from RA). Self-declaration point. 	RHU by first game.	
	Club House	<ul style="list-style-type: none"> External signage for social distancing and directions. 	RHU by first game.				

		<ul style="list-style-type: none"> • External signage for cleanliness. • Hand sanitation dispenser. 					
	Player Entrance	<ul style="list-style-type: none"> • External signage for social distancing and directions. • External signage for cleanliness on entry to stand/access to officials rooms. • Hand sanitation dispenser. 	RHU by first game.		<ul style="list-style-type: none"> • Self-declaration point. • Temperature check if applicable 	RHU by first game.	
	Main Turnstile	<ul style="list-style-type: none"> • External signage for social distancing and directions. • Ground layout showing walking routes, directions, red zones (pitch) and no spectator areas. • External signage for cleanliness. • Hand sanitation dispensers in each turnstile entrances. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Queuing positions marked out. • Track and Trace Recording. • Stewarding. • Temperature check if applicable. • Advice on entry (cashless, season ticket card swipe etc.). 	AFC R&D by August 31 st , 2020 or first game.	

		<ul style="list-style-type: none"> • Additional cardless payment reader. • 2x Perspex screens to go over grid. • Mounting point for payment readers. • Mounting point for season ticket card swipe. 			<ul style="list-style-type: none"> • Potential advance ticket sales. • Cleaning regime. • Internal hand sanitisers. • PPE for operators. • 		
	Secondary Turnstile	As above if required once more is known about the season and fixture dates, crowd capacity etc.					
External Toilets		<ul style="list-style-type: none"> • 2x Hand sanitisers including cleanliness advice signage. • 2x External paper towels points for door handles • 4x Internal disposable hand sanitisers. • 2x Additional external bins. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Cleaning regime before, during and after the game. • No standing areas enforced. • Stewarding. • Selective operation on non-match days. 	AFC R&D by August 31 st , 2020 or first game.	
Retail	Shop	<ul style="list-style-type: none"> • 2x Perspex screens. • Internal disposable hand sanitisers. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Additional cleaning regime. 	AFC R&D by August 31 st , 2020 or first game.	

					<ul style="list-style-type: none"> • Masks to be worn by spectators. • No clothes trying on. 		
	Dale's	<ul style="list-style-type: none"> • 2x Perspex screens. • Cardless payment reader (shared between operators). • Internal disposable hand sanitisers. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Additional cleaning regime. 	AFC R&D by August 31 st , 2020 or first game.	
	Concourse	<ul style="list-style-type: none"> • Social distance and cleanliness signage. • Hand sanitation dispenser between Shop and Bar. • Directional queuing system. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Separate opening hours of Shop and Dales to maximise queuing. 	AFC R&D by August 31 st , 2020 or first game.	
Internal ground spectator areas	Standing areas	<ul style="list-style-type: none"> • Clear ground information signage. • Walking routes marked for direction as required and pinch points. • No spectating areas marked in yellow/ 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Stewarding. 	AFC R&D by August 31 st , 2020 or first game (for AFC R &D games; stewarding not required for RHU games).	

		<ul style="list-style-type: none"> amber on path and pitchside barrier. • “No Standing” terraced marked. • Social distance 1m marking on top of pitchside barrier. • Clear walking routes to toilets. 					
	Chris Ruff Stand	<ul style="list-style-type: none"> • No go areas marked in yellow/ amber on path and pitchside barrier. • Seat in use marking/ reserved based on agreed rules. • Seat “Not in Use” based on agreed rules and pre booked seats. • Seat row not in use marking. • Access points marked as no standing. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Revised seat reservation system. • No” turn up” seating available. • Stewarding. • No “mixed family bubbles” allowed to sit together. 	AFC R&D by August 31 st , 2020 or first game.	
	Hevey Stand	<ul style="list-style-type: none"> • No go areas marked in yellow on path and pitchside barrier. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Revised seat reservation system. • Stewarding. 	AFC R&D by August 31 st , 2020 or first game.	

		<ul style="list-style-type: none"> • Seat in use marking/ reserved based on agreed rules. • Seat “No in Use” based on agreed rules. • Seat row not in use marking. • Access points marked as no standing. 			<ul style="list-style-type: none"> • No “mixed family bubbles” allowed to sit together. 		
	Peter De Banke Stand	<ul style="list-style-type: none"> • No go areas marked in yellow/ amber on path and pitchside barrier. • Marking of allowed standing positions based on 1m distancing on the barriers. • Marking of standing steps not in use. • Access points marked as no standing. 	AFC R&D by August 31 st , 2020 or first game.		<ul style="list-style-type: none"> • Stewarding. 	AFC R&D by August 31 st , 2020 or first game.	
Club House	Bar	<ul style="list-style-type: none"> • Hand sanitation dispenser on entrance from ground. • One-way system installed to include Oak 	RHU by first game.		<ul style="list-style-type: none"> • Numbers permitted on matchday. • Take drinks outs of bar. 	RHU by first game.	

		<p>Room and Bar.</p> <p>Direction to be confirmed.</p> <ul style="list-style-type: none"> • Perspex screen on bar. • Queueing positions clearly identified. • Tables set out at 1.5 metres apart. 			<ul style="list-style-type: none"> • Staff restricted to 2 people in each bar. • Probably no barrels ordered. 		
	Oak/Board Room	<ul style="list-style-type: none"> • Hand sanitation dispenser on entrance from ground. • One-way system installed to include Oak Room and Bar. <p>Direction to be confirmed.</p> <ul style="list-style-type: none"> • Perspex screen on bar • Potential to provide an area marked off by room dividers for players food. • Queueing marking. 	RHU by first game.		<ul style="list-style-type: none"> • Serving/ ordering policy. • Numbers permitted on matchday. • League requirements regarding hospitality. 	RHU by first game.	
	Toilets	<ul style="list-style-type: none"> • Male and Female toilets restricted to one person at a time in each. 	RHU by first game.				

		<ul style="list-style-type: none"> • Signage on doors. • Out of Use stickers. • Hand sanitation provided. 					
	Kitchen	<ul style="list-style-type: none"> • Serving hatch closed for customer collection until restrictions are lifted (alternative location for serving required). 	RHU and AFC R&D by first game.		<ul style="list-style-type: none"> • Player food arrangements to be confirmed. 	RHU by first game.	
Main Stand	Concourse	<ul style="list-style-type: none"> • Social distance and cleanliness signage. • Hand sanitation dispenser on entrance to Bar. 	RHU by first game.		<ul style="list-style-type: none"> • Stewarding. 	AFC R&D by first step 6 league game.	
	Officials Changing Rooms	<ul style="list-style-type: none"> • Hand sanitation point. 	RHU by first game.		<ul style="list-style-type: none"> • Include in Red Zone. • Check water and heating equipment. • Run showers. • Enhanced Cleaning regime. 	RHU and AFC R&D by first game.	
	Players Changing Rooms	<ul style="list-style-type: none"> • Restricted to 11 players plus manager or coach. 	RHU by first game for assets, By both clubs for		<ul style="list-style-type: none"> • Include in Red Zone 	RHU by first game for assets, By both clubs for	

		<ul style="list-style-type: none"> • Hand sanitation point on access to tunnel. • Physio room to be used by Away Subs if available. • Female officials rooms to be used by Home subs if available. 	management on match days.		<ul style="list-style-type: none"> • Check water and heating equipment. • Run showers. • Enhanced Cleaning regime. • Managed access to changing rooms (one team at a time). • Away team dressing room access prioritised. • Managed access to pitch (one team at a time) controlled by match Officials. • PPE worn by players and coaches. 	management on match days.	
	Physio Room	<ul style="list-style-type: none"> • Hand sanitation point. • Physio room to be used by Away Subs if possible. 	RHU by first games.		<ul style="list-style-type: none"> • Include in Red Zone. • Enhanced Cleaning regime. 	RHU by first game for assets, By both clubs for management on match days.	

Car Parking		<ul style="list-style-type: none"> Away Team parking prioritised 	By both clubs for management on match days.				
Pitch		<ul style="list-style-type: none"> Additional seating for subs. Extra bins near dug outs. Ball sanitation point. Hand sanitation point. (x2) 	RHU by first game for assets, By both clubs for management on match days.	•	<ul style="list-style-type: none"> Allocated parts of pitch for warm up and team talks. 	By both clubs for management on match days.	
Ground		<ul style="list-style-type: none"> Clearly marked into Red Zones (pitch and changing rooms plus No Standing area in front of Main Stand.) Amber Zones (no spectating and only used as a walkway); “Green” Zones (rest of the ground). Pitchside barrier marked in 1m spaces to aid social distancing. 	AFC R&D by first game for assets, By both clubs for management on match days.		<ul style="list-style-type: none"> Clear signage. Masks to be worn by spectators. Stewarding to manage spectator flow in key areas. No movement round ground at half time. 	AFC R&D by first game for assets, By both clubs for management on match days.	

DT/ JG/ SH: 110820

Section 6

Additional Copy Document

